



DRAFT

A meeting of the Chapter Membership of the Westchester County (NY) Chapter of The Links, Incorporated was called to order by the President Dianne Young, on December 12, 2015, at 10:30am EST at the Crown Plaza in White Plains, New York. The Recording Secretary Quay Wallace Watkins was present. A quorum was present. The attendance sheet is attached.

A motion to approve the October minutes was made by Quay Wallace Watkins. The minutes were approved. A motion was made by Quay Wallace Watkins to approve the November chapter meeting minutes. The minutes were approved.

Reflections: Link Mary Spells

Committee Reports:

President's Report: Link Dianne Young

- Encouraged members to consider volunteering for open co-chair positions.
- Will vote in January on moving March 2017 meeting.

Finance Report: Link LaTia Martin

- Encouraged members to review the 2016-2017 budget.

Membership Report: Link Terry Jenkins

- Needs all service hours May 2015 to December 2015 by January 16, 2016. Copy chair of committee and Facet.
- Friendship activities. Planning on doing a book club. The Coming by Daniel Black. Literary Tea with the author. Partnering with the Arts DTH
- Link Lisa reported on the opportunity to get group discount on orchestra tickets. Evening April 8, Matinee April 9, evening April 9. 47% discount. \$125/\$68.75. 30% deposit due today. Requesting a \$20 deposit today from members. Balance due by January meeting. Can bring guests. Consensus matinee 2pm April 9, 2016.
- Thank you to Diane, Lisa, Yolanda for donor Sunday. Chapter donated \$250 to the church. A few people signed up to become donors. Individuals make donations. President of Greater Bronx Chapter was present.

Program Report: Link Marilyn Price

- NTS is hosting Chapter's Holiday activity at The Whartburg in MV. Donate Christmas ornaments, gift bags and caroling.

- INT is sponsoring a Skype activity with students in Ghana. It will be moved to January 2016.
- December 16th Model UN at school in MVHS Woodland HS students. Topic climate control
- INT donating \$200 to Nat'l Jamaica. Computers, health, and medical care. Chapters all across the country have been asked to donate the same amount.
- ITS considering expanding Life program to Wharton HS in Yonkers.
- Food Bank activity January 6, 2016, is cancelled due to scheduling conflicts. HHS is exploring other ways to partner with them.

Correspondence and Announcements: Link Mary Graves

- Thank you card from Link Mary Graves
- Induction Ceremony and Robing for the Honorable Delores Scott Brathwaite on December 22, 2015, at 6:00pm at the Greenburgh Town Court.
- Thank you letter from the Reverend Merle D. McJunkin, Pastor Antioch Baptist Church.

New Business

- Paris Cocktails book signing

Announcements

- Requesting comments on By-Laws to be submitted to Link Sandi by January 31, 2015. If think should be addressed at National level can submit.
- American Women of African Heritage will be having their Literary Tea January 18, 2016. There will be 3 authors participating. The tickets are \$65 contact Link Joann Dudley
- Part of the winning group that \$42 million for the construction of the

Adjournment

The body of the minutes contains (separate paragraph for each subject)

- 1) Reports of officers, board, standing committees, and special committees
 - a. Officers
 - b. Board (given by the secretary)
 - c. Standing committees
 - d. Special committees
 - e. Motions

- The financial report should be attached. No financial information in minutes, and report is not voted on or approved

- 2) Final wording of all main motions (with any amendments incorporated) ; also whether each was adopted, lost, or temporarily disposed of; generally, motions withdrawn are not recorded. Motions should be stated as made, the maker of the motion should be stated, actions taken, and the number of pro/con votes.
- 3) All points of order and appeals, noting whether sustained or lost, and giving the chair's reasons for the ruling
- 4) The name of the maker of important motions, but not of the seconder

Motions:

Unfinished Business:

New Business:

Announcements

A motion was made by _____ to adjourn the meeting. The meeting was adjourned at _____.

Quay Wallace Watkins, Esq.

Recording Secretary

COLLABORATION - INTEGRATION - ALIGNMENT