



## DRAFT

A meeting of the Chapter Membership of the Westchester County (NY) Chapter of The Links, Incorporated was called to order by the President Dianne Young, on January 27, 2017, at 10:20 am EST at Alvin & Friends in New Rochelle, NY. The Recording Secretary Quay Wallace Watkins was present. A quorum was present. The following Links were in attendance: Links Traci Alexander, Jacqueline Boucher, Helen Blackwood, Jacqueline Boucher, Earlene Cox, Kathie Davidson, JoAnn Dudley, Barbara Edwards, Hillary Fleming, Sandra Grannum, Mary Graves, Dozene Guishard, Barbara Gundy, Priscilla Hambrick-Dixon, Karen Hill, Illonka Hines, Brenda Jackson -Butcher, Anika Khan, Penelope Johnson Moore, Yolanda Cannick Kelley, Joan Lewis Shepherd, Jennifer Lewis, LaTia Martin, Belinda Miles, Ann Moore, Carol Morales Riggs, Bettye Perkins, Marilyn Price, Louise Quick Spann, Mary Spells, Lisa Stenson-Desamours, Quay Wallace Watkins Michelle Weston, and Dianne Young.

### **Call to Order**

Link Dianne introduced and welcomed Link Anika Kahn who is holding a dual membership with Charlotte, North Carolina.

### **Links Pledge and Song**

**Reflections:** Link Mary Spells gave reflections.

**Review and Approval of Minutes:** A motion to approve the minutes of the December 3, 2016, Chapter meeting was made by Link Quay Wallace Watkins. The motion was seconded and the motion carried.

### **Recording Secretary - Link Quay Wallace Watkins**

National has made adjustments to the process for recording minutes. All minutes will no longer contain narratives or discussions about the meetings. They will only contain action items. The minutes will be stored in a DropBox online.

### **President's Remarks**

- Link Dianne Young is working on taking the Young Achievers on a trip to IBM.

### **Reports:**

#### **Chapter Operations**

- Due to a conflict with the Eastern Regional Conference, we need to move the April meeting to either April 15 or 29. A Motion was made by Link Quay to move the April Chapter meeting to April 29, 2017. The motion was seconded and carried. Link Quay

moved that the April 29, 2017, Chapter meeting be moved to 9:00am. The motion was seconded and carried.

- Link Quay Wallace Watkins made a motion to move the May meeting to June 3rd. An amendment was made to include changing the time of the meeting. Link Quay made an amended motion to move the May meeting to June 3rd at 9:00am. Motion was seconded and carried.

#### **• Legislative Affairs Liaison - Link Belinda Miles**

- Link Belinda presented the National Action Plan for Social Justice. The steps the Chapter can take to get involved are as follows:
  - Work on voter registration immediately. There are several other local and faith based organizations that have voter registration campaigns. Chapters are encouraged to partner with community based organizations in very deliberate action.
  - Participate in voter education and help people understand what it means to be represented by elected officials. Enlightening them on the meaning of the language and terms used in the voting process.
  - Educate people on their rights and voter suppression issues.

#### **Financial Secretary - Link Hillary Fleming**

- Chapter Dues are due in the amount of \$550.

#### **Treasurer/Finance Committee - Link LaTia Martin**

- Operating Account Opening Balance \$16,771.99 Closing Balance \$18,430.07
- FBO Account Opening Balance \$32,410.44 Closing Balance \$43,575.71
- Program Account Opening Balance \$9,038.95 Closing Balance \$2,729.83

#### **Nominating - Link Anne Moore**

- Nominating forms were distributed and members were asked to fill out the forms and return to the Nominating Committee. The forms are due February 25, 2017.

#### **Membership - Link Jennifer**

- Members were encouraged to record their service hours on TrackItForward.
- Members were encouraged to complete the retreat survey.
- Link Jennifer made a motion that the Westchester County Chapter accept the request for leave of absence for Link Joan Lewis Shepherd. The motioned was seconded and carried.
- Link Jennifer made a motion that the Westchester County Chapter accept the request for leave of absence for Link Ruby Sherwood. The motioned was seconded and carried.
- Link Jennifer made a motion that the Westchester County Chapter accept the request for leave of absence for Link Ann Moore. The motioned was seconded and carried.
- Members were encouraged to download Parkmobile App in order to pay for parking.

### **Archives and History - Link Louise Quick Spann**

- Emphasized the importance of transitioning power to new administration smoothly. There are Guidelines in Bylaws. Current Officers, Facet Chairs, and Committee Chairs should collect their materials and meet with the new Officers. A document was distributed to guide this process indicating documents, records, properties and memorabilia, publications and forms that should be collected.

### **Programs - Link Marilyn Price**

- Link Marilyn is working on the Program Report to submit to National which will include the following programs: LIFE, Young Achievers, and *In An Arts State of Mind*.
- Link Earlene will continue with the planning for a seminar on Alzheimers on April 1, 2017, 9:00am - 1:00pm at the Westchester Community College in their Gateway Conference Center. The event will be free. Funding will be provided by the Alzheimer's Association. She will continue to discuss partnering with Greater Hudson Valley and Bronx Links Chapters, Westchester Center for Aging, Alzheimer's Association, and AARP Are you Ready. NTS & HHS are working on confirming details.

### **Java & Jazz - Link Bettye**

- Proposed including awards to honorees during Java & Jazz 2017. The top three recommendations are Colgate, Zerox, and Entergy. Additional nominees include Morgan Stanley, Maria Fareri Children's Foundation, and the YWCA in White Plains. The invitations would go to the CEOs. The Java & Jazz Leadership Committee will select three honorees from the approved list of candidates. Link Bettye made a motion to approve a slate of the six candidates of honorees of which three will be the honorees. Motioned was seconded and carried.
- Members are asked to review the draft invitations and submit any corrections on their names and return the document to Link Helen Blackwood. Link Helen will be submitting the invitations to the printer by February 10th.

### **Announcements & Recognition**

- Link Barbara Edwards announced the Women's Leadership Institute Summit "Leading with Purpose" which will be a day long summit on Saturday, March 25, 2017, at Westchester Community College. For more information contact [WLILeadingWithPurpose@gmail.com](mailto:WLILeadingWithPurpose@gmail.com).
- Go Red will be held on February 12, 2017, in the Bronx at Trinity Church. There will be a luncheon after the service. Everyone is encouraged to attend in order to support the Bronx Chapter.
- Link Karen Hill was recognized for her leadership in working to make the Harriett Tubman House a National Park. A memorandum, signed by Interior Secretary Sally Jewell during a ceremony, on January 10, 2017, established the park as the 414th unit in the National Park System.
- Link Javette was promoted to Director of Supplier Diversity.

### **Correspondence - Link Mary**

- Winter Gala of the Mt. Vernon Health Center will be held on March 9, 2017.
- Link Dawna Michelle Fields will receive an award at the Continental Societies Woman of Distinction Awards Dinner & Dance on March 24, 2017, at 8:00pm at Antun's in Queens Village, NY.
- Zeta Phi Beta Sorority will be holding their Scholarship Brunch on March 18, 2017, at the VIP Country Club.
- National Council Negro Women will be honoring Link Dawna Michelle Fields on February 11, 2017, honoring Dawna

**Adjournment** - a Motion was made to adjourn the meeting by Link Hillary Fleming. The motion was seconded and approved unanimously. The meeting was adjourned at 12:36pm.

*Quay Wallace Watkins, Corresponding Secretary*