



DRAFT

A meeting of the Chapter Membership of the Westchester County (NY) Chapter of The Links, Incorporated was called to order by the President Dianne Young, on June 25, 2016, at 9:15 am EST at Alvin & Friends in New Rochelle, NY. The Recording Secretary Quay Wallace Watkins was present. A quorum was present. The following Links were in attendance: Traci Alexander, Helen Blackwood, Jacqueline Boucher, Earlene Cox, Kathie Davidson, Barbara Edwards, Claudia Edwards, Hillary Fleming, Donna Gordon, Sandra Grannum, Mary Graves, Barbara Gundy, Priscilla Hambrick-Dixon, Karen Hill, Brenda Jackson-Butcher, Terrilynne Jenkins, Penelope Johnson Moore, Terry Joyner, Yolanda Cannick Kelley, Jennifer Lewis, LaTia Martin, Joyce Mills-Kittrell, Bettye Perkins, Marilyn Price, Mary Spells, Lisa Stenson-Desamours, Ginger Waters-Grant, Michelle Weston, Dianne Young, Mary Frances Perkins, JoAnn Dudley, Kellye Davis, Tahira Dupree Shase, Belinda Miles, and Ginger McKnight-Chavers.

Reflections: Link Mary Spells

Review and Approval of Minutes: A motion to approve the minutes of the May 21, 2016, Chapter meeting was made by Link Quay Wallace Watkins. The motion was seconded and the minutes were approved as read with one abstention.

REPORTS

President's Report/Chapter Operations: Link Dianne Young

- Chapter Retreat Theme - Link Terry
 - Mind, Body & Spirit
 - Mind
 - Body - Yoga
 - Spirit - friendship, sisterhood, getting to know each other better and anchoring ourselves

Meeting Location Search

- Link Dianne reported on the cost of having the meetings at the Crown Plaza. We are currently over budget. Other locations were explored. All of the hotels except one charge a fee for the room in addition to the fee for the food. Restaurants were less than the hotels because there isn't an additional fee for the room. If we stay with the hotels, we would have to increase our Hostess Fees. Both Cooper Mills and Alvin & Friends are viable options.

Finance Report: Link La Tia Martin

Programs

- Link Marilyn introduced the objective for the programming session at the meeting. The overall objective is to gain hands on experience with umbrella programs through developing ideas on how Ketchie's Project, a new program based on the activity planned by our new members that was led by ITS, could be developed as an umbrella program.
- Link Barbara Gundy spoke about the joint programming between ITS and the Arts Facets.
- Link Jackie also shared more information about the logistics of the joint programming and how the two Facets worked together. She covered how they lined up the programming with what is in the Chapter's Strategic Plan and National's goals.
- Link Tahaira spoke about the goals and objectives of Ketchie. She had the opportunity to meet Ketchie who told her that she has 50 girls from a village in Nigeria that she is mentoring. The girls are in 6th grade through 12th grade. They nurture them and guide and prepare them to attend college in the United States.
- Link Lisa spoke about how the Arts Facet has worked with ITS on integrative programming.
- There was brainstorming within each Facet on how their facet might collaborate with ITS on a Ketchie's Project.
- Each Facet reported on their ideas.
 - HHS - Link Mary
 1. Newsletter
 2. Youth to Youth Cross Continental Communications
 3. Dental Hygiene 5 points with an instruction card on good hygiene.
 - NTS - Link Barbara Gundy
 1. Need to make sure the goal is clear, meaningful, measurable, timely, and meets the needs of Ketchie.
 2. Need a task timeline and costs. One person to monitor the timeline to make sure that things are moving along the way they should be.
 3. Focus on the needs of Ketchie and take into consideration the culture of Nigeria.
 - Services to Youth - Link Belinda discussed the importance of data in programming.
 1. Data gathered from the Young Achievers indicates they would like to do a service project. They could possibly participate in doll making, note writing and packaging of the dolls.
 2. Cultural dimension is critical.
- NTS - Link Hillary
 1. The theme of NTS is women empowerment. We need some kind of empowerment tool.
- Arts
 1. Skyping session and interactive workshop with students in Life Program
 2. Portrait swaps and a still life project
 3. Supply musical instruments

4. Develop an ongoing arts room or center

Bylaws

- Link Sandi reported on the proposed Bylaw Amendments which are to change the meeting date to the 1st Saturday of the month or the 2nd Tuesday evening of the month. These are the only proposed changes to the Bylaws. Ballots were distributed. Neither amendment passed. The meeting will continue to be held on the 4th Saturday.

Meeting Location Search

- Link Dianne made a Motion to move the meeting location to Alvin & Friends in New Rochelle. The Motion was seconded and passed.

Fundraising - Link Traci

- The Chapter has exclusive rights to Taraji P Henson in the New York market for October 16, 2016. This means that she will only do our event in the area with the exception of an appearance at Barnes & Noble downtown.
- The proposal was presented as follows:
 - Chapter Commitment is to sell 600 books at \$20.50 which is \$12,000. The list price for the book is \$29.
 - The goal is to secure a sponsor to cover the cost of the books. Link Traci & Link Lisa S are looking for a sponsor for the flowers and ground transportation for Taraji from the city. Event venues are costly. The committee will explore a college or Alvin & Friends. The proposed format is two hours with Taraji and a Champaign toast. The list price for the book is \$29. Caroline Clark Graves has agreed to be the moderator during the short Talk Back at no cost. We have the option to do a small VIP reception \$150. Regular ticket price \$75.

Link Karen made a motion that Link Traci communicate with Taraji's representative that we will move forward subject to the completion of the due diligence for sponsorship for champaign, food and books within 30 days.

Finance Report: Link La Tia Martin

Aprons were distributed to the Chapter members.

Members were asked to sign up for Clay Arts program
Link Claudia volunteered to be co-Chair for Java & Jazz.

Link Dianne told Alvin that we are moving the meeting to Alvin & Friends. He expressed his appreciation for holding the meeting that day at Alvin of Alvin & Friends and for agreeing to hold our future Chapter meetings at Alvin & Friends. He looks forward to continue to working with us.

Adjournment - a Motion was made to adjourn the meeting by Link Barbara Gundy. The Motion was seconded and approved unanimously and the meeting was adjourned at 12:00pm.

Quay Wallace Watkins, Esq.

Recording Secretary

COLLABORATION - INTEGRATION - ALIGNMENT