



Linked in Friendship, Connected in Service

Westchester County (NY) Chapter

Chapter Website

www.westchestercountylinksinc.org

Members Only Section



Linked in Friendship, Connected in Service

Westchester County (NY) Chapter

- **Members Only Content Management**
 - File naming conventions
 - ✓ No special characters
 - No commas, parenthesis, & or #
 - ✓ No spaces in filenames
 - Files should be saved in PDF format



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Westchester County (NY) Chapter

- **Chapter's email address has been created for communications**

westchestercountylinks@gmail.com

- **Discussions underway**
 - ***Have committee and facet chairs send reports to this email address versus Correspondence secretary email address.***
 - ✓ ***Verification and preparation of reports are confirmed and approved (Correspondence secretary)***
 - ***Technology chair uploads/post approved reports on website***



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Westchester County (NY) Chapter

- **Logging into Members Only section**
<http://www.westchestercountylinksinc.org>
 - **Required information:**
 - ✓ enter email address
 - ✓ enter your password
 - ✓ click on the login button



WESTCHESTER COUNTY (NY) CHAPTER



SAVE-THE-DATE

SPONSORSHIPS

LEGACY AWARDEES

OUR SPONSORS

HOME

WESTCHESTER
COUNTY (NY)

PROGRAMS

PHOTO GALLERY

EVENTS

CONTACT US

THE LINKS, INC.

MEMBERS ONLY

Secure Login

Email
Password
[Login retrieval](#)

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PROGRAMS	PHOTO GALLERY	EVENTS	CONTACT US	THE LINKS, INC.	MEMBERS ONLY

Members Only

PROGRAM REPORTS
CHAPTER BYLAWS
CHAPTER FORMS

COMMITTEE REPORTS
CHAPTER MINUTES

CHAPTER DIRECTORY
CHAPTER PICTURES

CHAPTER HANDBOOK
CHAPTER CALENDAR

Member

Welcome!
awahgwan@aol.com

Logout

Standing Committee Chairs

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g/program_reports.aspx



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Show all down



95%



*Linked in Friendship. Connected in Service***WESTCHESTER COUNTY (NY) CHAPTER**

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 Program Committee Reports (click here for summary)

- [Health & Human Services](#)
- [International Trends & Services](#)
- [National Trends & Services](#)
- [Services to Youth](#)
- [The Arts](#)

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Finance/Treasurer's Report (click below)

[./Links_February_2015_Budget.pdf](#)

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Java & Jazz/65th Anniversary Celebration Report (click below)

[./Java_and_Jazz_65th_Anniversary_Report.pdf](#)

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- **For Chairs/Committee Members who submit monthly reports:**
 - ✓ Use the existing established template to create your report.
 - ✓ Save a copy of your report as PDF.
 - In Microsoft Word,
 - Click on **FILE**
 - Click on **SAVE AS**
 - Enter the name of the file, for example
HHS_Monthly_Report_April_2015
 - In the drop down menu, select **PDF**
 - Click on **SAVE**
- ✓ Upload and send your PDF file to
westchestercountylinks@gmail.com



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REPORT FILE NAMES MUST FOLLOW THIS FORMAT

Programs_Monthly_Report_April_2015

HHS_Monthly_Report_April_2015

STY_Monthly_Report_April_2015

ITS_Monthly_Report_April_2015

NTS_Monthly_Report_April_2015

ARTS_Monthly_Report_April_2015

Treasurer_Monthly_Report_April_2015

Membership_Monthly_Report_April_2015

Java_and_Jazz_Monthly_Report_April_2015

Scholarship_Monthly_Report_April_2015