

**Westchester County (NY) Chapter, The Links, Incorporated**

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*Linked in Friendship, Connected in Service*

Executive Committee meeting – 12/02/17

A meeting of the Executive Committee of the Westchester County (NY) Chapter of The Links, Incorporated was called to order by the President Terry Joyner on December 2, 2017 at 9:10am. A quorum was present. Recording Secretary, Mary L. Graves was present. Attendees: Links Jackie Boucher, Donna Dozier Gordon, JoAnn Dudley, Barbara Edwards, Claudia Edwards, Dawna Fields, Hillary Fleming, Sandra Grannum, Mary Graves, Terry Joyner, Yolanda Kelly Cannick, Jennifer Lewis, Belinda Miles, Joyce Mills Kittrell, Carol Morales Riggs, Delores Scott Braithwaite, Joyce Turnipseed, Ginger Waters-Grant, and Dianne Young.

**Call to Order**

**Approval of Minutes-** September executive board minutes passed. Link Ginger motioned, Link Hillary second. October executive board minutes passed. Link Dawna motioned, Link Ginger second.

**President's Report- Link Terry**

**Chapter Operations**

- Need a friendly amendment for membership intake process regarding presentation and voting- recommendation from executive committee was by consensus regarding when the chapter may vote on candidates. Friendly amendment will be presented to the chapter for vote. The Membership Committee had ratified acceptance of the friendly amendment presented by Link Sandi at the October Chapter meeting regarding the proposed amendment to present candidates for membership "no later than the November Chapter meeting." Link Sandi further advised that passage of all of the proposed amendments by a 2/3 majority of active members present and voting would be required in order to proceed with the vote on candidates at the December Chapter meeting.
- Terrilynne Jenkins sent a letter requesting reinstatement. There was a consensus from executive board for reinstatement.
- Program report to be submitted by February 1, 2018
- Finance committee meeting in January for 2018-2019 program year budget.
- January will be a conference call executive board meeting. Attendance has not been good lately - without a quorum exec board cannot make recommendations nor vote.
- Reconciliation for Java and Jazz – Financial responsibility for two members have not been met. Several attempts were made by phone as well as email by financial secretary and president. On December 4, 2017 an email, certified and regular USPS letter will be sent to both individuals notifying them of their financial responsibility.
- Hostess fees are due December 31, 2017
- Emphasized the importance of having a quorum present at meetings to assist with presenting information to chapter and setting our agenda

**Jamaica Frontier: - Link Joyce T.**

- Adopted three schools for Bright Smile Bright Future (BSBF)
- Requested a \$200.00 donation from our chapter for Kindle Fire – consensus from exec board.
- EAG Labs are donating reading glasses
- Recommending 50 plus hard cover books to be donated from Karolyn Thomas book fair
- Colgate BSBF screened over eight hundred children in three schools in 2017
- Meharry Dental school plans to return to do screening for students
- John Starks is donating 200 cribs
- General Electric is donating ultrasound machines

The meeting adjourned at 9:55am