



A meeting of the Executive Committee of the Westchester County (NY) Chapter of The Links, Incorporated held at the YWCA in White Plains, New York, was called to order by the President Dianne Young, on January 19, 2016, at 7:16pm. A quorum was present.

Attendees: Links Jacqueline Boucher, Kathie Davidson, Claudia Edwards, Hillary Fleming, Sandra Grannum, Ginger Waters Grant, Mary Graves, Terry Joyner, LaTia Martin, Bettye Perkins, Delores Scott-Brathwaite, Ruby Sherwood, Lisa Stenson-Desamours, Quay Wallace Watkins, and Dianne Young.

The minutes of the December 8, 2015, Executive Committee Meeting were reviewed. A Motion was made by Quay Wallace Watkins. The motion was seconded and unanimously approved.

### **President's Report & Chapter Operations - Link Dianne Young**

- Eastern Area Leadership Summit - was attended by Link Dianne. At the Summit, there was a presentation on all approximately 30 items on the agenda. Link Dianne sent the relevant presentations to each Facet chair. It was very informative. There was a discussion about the umbrella programs and the fact that if you have an umbrella program, then you can't have any other programs. National will clarify this and get back to the chapters. Barbara Edwards is the Organizational Effectiveness Chair for the Eastern Area and she made a presentation at the Summit which was excellent. Barbara recommended doing an assessment of our chapter's organizational effectiveness which will help as we plan for the retreat. The Cluster Presidents decided to hold a Cluster event in April in order to disseminate the information.
- Member Attendance - overall the attendance has been low at the Executive Committee and Chapter meetings. This makes it difficult to make decisions. There was a discussion on suggestions for improving attendance such as adding a meal and social hour after the meeting. A suggestion was made to move the meeting to the afternoon; however, the feeling was that moving to the afternoon would be too big of a change. Members only receive 2 hours for attendance at Chapter meetings. The goal is to do the meetings in 90 minutes which allows for socializing. It was proposed to keep the meetings to 2 hours even with a special topic and shorten the other items on the agenda.
- The February Chapter meeting is at Cooper Mills, the Restaurant in the Marriott in Tarrytown.
- Chapter Handbook - needs to be completed especially since we are bringing in new members. Link Sandi put together a template for the handbook which will be circulated by Link Dianne. It is not necessary to repeat the language in National

Bylaws. We should describe how we operationalize the items mentioned in the bylaws. Everyone should send their drafts before the February Executive Committee meeting on February 16, 2016.

- Chapter Agenda & Saturday weather forecast - the forecast is uncertain and it is too early to make any decisions now. Link Dianne will communicate necessary information to the chapter. Link Sandi's recommendation in light of the fact that we may have to cancel this Saturday's meeting due to the weather, the Executive Committee should make a decision now as to what it should do in the event that a postponement is necessary.
- A motion was made by Link Lisa Stenson Desamours that the Executive Committee approve a postponement of the January 23 Chapter meeting to Saturday, January 30 or another date in January 2016, at a venue and time to be determined, in the event (a) inclement weather impairs safe travel by members, and/or (b) a quorum to conduct business is not achieved at the scheduled Chapter meeting. The motion was unanimously approved.
- Link Florence is doing well and is out and about.

## **Committee Reports**

### **Finance Link LaTia Martin**

- The monthly report is posted online.
- The proposed budget for fiscal year 2016-2017 is completed. It has been presented to the Finance Committee which discussed all of the categories and made some changes. The Finance Committee is requesting that the Executive Committee approve the draft that was circulated at the meeting.
- Every category was presented, reviewed and discussed.
- A Motion was made by Ruby Sherwood to increase the national assembly/eastern area expenditure from \$3,500 to \$5,500. Motion was amended Yes 13 No 0. Motion carried.
- The original budget was not accepted.

### **Membership Report – Link Terry Joyner**

- Members should be sending their hours to Link Terry. Especially before the January chapter meeting. A template was shared via email.
- Link Carole Carter has been nominated for Platinum status.
- Six of seven candidates will be presented at January chapter meeting. Two are DOLs.
- We need orientation hostesses. Link Quay volunteered. Some alumna would like to participate if they are held during the day.
- Reminder about the 1 in 5 requirement and Building Assessment.
- Link Terry requesting an update to chapter bylaws re: commuting distances in regards to determining when a Link chapter member is eligible to transfer to another chapter due to new residence.
- Link Ruby has requested a LOA. Link Terry made the motion. Motion passed unanimously.

**Programs**

- Link Marilyn will make the Program Committee Report at the chapter meeting. January activity dates were still TBD for some facets.

**Java & Jazz Report - Link Mary Graves**

Various announcements were made regarding local social and cultural events.

**Adjournment:** Link Dianne Young motioned for the meeting to be adjourned. Motion passed unanimously. 9:15pm

*Respectfully submitted: Quay Watkins, Recording Secretary*