



## DRAFT

A meeting of the Executive Committee of the Westchester County (NY) Chapter of The Links, Incorporated was called to order by the President Dianne Young, on September 20, 2016, at the YWCA in White Plains, New York, at 7:00pm. A quorum was present. The Recording Secretary Quay Watkins was present. Attendees: Links Jacqueline Boucher, Kathie Davidson, Claudia Edwards, Hillary Flemming, Sandra Grannum, Ginger Waters Grant, Mary Graves, Terry Joyner, La Tia Martin, Marilyn Price, Bettye Perkins, Louise Quick-Spann, Delores Scott-Brathwaite, and Dianne Young.

### Call to Order

### Links Pledge

### Review & Approval of Minutes

Link Quay made a motion for approval of June 21, 2016 Executive Committee Minutes. Motion was seconded. Clarification there were 44 proposed Amendments to the National By-Laws. New mentor for Link Kelley Davis is Link Sandi Grannum. Motion carried unanimously.

### Reports:

#### President's Report & Chapter Operations - Link Dianne Young

- Connecting Links Hugh Scott, David Flemming, Link Jennifer Lewis' brother Johnnie Lewis, Jr. and Alumni member Link Carolyn Thomas have passed away.
- Ten members of our Chapter attended the National Assembly in Las Vegas.
- Many motions were presented during the Plenary Sessions. They should be on the National website and the updated Constitution and By Laws are available and will be distributed to the Chapter.
- Link Terry organized a Chapter dinner which was hosted by Link Dawna.
- Highlights about the role of our Chapter members on the National stage were discussed. Our Chapter was well represented. Link Dawna & Colgate hosted the service project and hundreds of people attended. Link Dawna introduced some of the speakers at one of the luncheons. Link Earlene was on a conference luncheon agenda and gave awards for an AARP contest. Link Joyce organized the entire Legacy Luncheon agenda. She and her husband provided the funds for the Morgan State Choir fly out to La Vegas to sing at the luncheon. Each of the past National presidents spoke and the choir sang in between each speaker.

- Link Joyce was appointed National Chair of Programs. Link Dawna was appointed to the Finance & Investment Committee. Link Earlene will continue to serve as AARP National Chair, Link Dawna is on the Corporate Liaison committee, and Link Priscilla is on the \_\_\_\_\_ committee.
- Chairs of Java & Jazz have been extremely busy reaching out to Chapter members and pulling together tasks. Link Bettye has agreed to be co-chair.
- Link Traci and Link Lisa have been working hard on the Taraji Henson Fundraiser. Link Dianne is asking each Chapter member to purchase two VIP tickets. Link Dianne thanked all of the members who attended the Fundraiser Committee meeting.
- This is the last year for the current administration. An Executive Council Meeting was held. The Council consists of the six elected officials, parliamentarian, and program coordinator. The Council discussed the 2016-2017 goals and asked each Council member to submit their goals to Link Dianne.
- President's Goals
  1. Number one goal is to ensure that when we have a change of administration that there is a smooth transition for each of the Officers, Committee Chairs, and Facet Chairs. More work needs to be done on the Chapter Handbook. It is important that each Officer, Committee Chair, and Facet Chair have their files in order for the transition.
  2. One hour business meeting at Chapter meetings.
    - Change the current culture of the organization where discussions are held during the Chapter meetings which have already been discussed in the Committees and Executive Committee, which results in very long discussions during the Chapter meetings. Time constraints were recommended.
  3. Ensure that more Chapter members learn more about Linkdom. Raise awareness and education of the Chapter in order to have time for an educational or awareness presentation. If we can get our business done in one hour, we can have time for friendship activities. In order to do this, we have to post our reports on the website.
  4. Link Belinda Miles was appointed to the position of Policy & Issues Chair. She will be engaged with the National and Regional Policy Committees and will help the Chapter have a better understanding and awareness of issues that impact the organization.
- STY - Link Karen has stepped down from co-chair and moved to the Arts Facet.
- Link Belinda Miles was appointed as the Chapter Liaison to the Eastern Area Legislative Issues & Public Affairs Committee.
- National held an excellent program at the CBC on violence.
- A 70th birthday celebration will be held by National on November 12, 2017, in Philadelphia.
- Eastern Area Leadership Summit will be held in Washington, DC on October 22 - 23, 2017. Link Terry will be attending. It begins at 4:00pm on Saturday and ends on Sunday at noon. More information is on the website.

- Link Wanda Matthews & Link Dianne are co-presidents of the Cluster. They have developed a calendar of activities. Link Jackie Arrington is organizing a Cluster Founder's Day in 2017. Alvin Ailey is scheduled for December 4, 2017 . Members are encouraged to purchase tickets early. Greater Bronx will host Go Red on February 12, 2017. The Cluster is collectively purchasing Ads and each Chapter contributed \$25. GHV Ladies in Hats October 29, 2016, at the Westchester Marriott. Long Island Day at the Races this Saturday. Greater Queens Oct 29, Metro Manhattan December 11.

### **Finance - Link LaTia**

Operating Account: Beginning Balance \$14,276.45, Ending Balance \$14,276.45

FBO Account: Beginning Balance \$49,975.44, Ending Balance \$49,975.44

Program Account: Beginning Balance \$10,029.36, Ending Balance \$7,029.36

- 990 Tax Return is due September 15, 2016. It was prepared and mailed on time.
- It is imperative that we raise sufficient funds this year in order to provide funding for the 2017-2018 program year or we will have to have an assessment. We need to look at least a three year period in order to ensure that we can support our programs.
- Facet budgets are due to the Treasurer on October 6, 2017. Chapter must submit a budget to National by February 2017.

### **Finance - Link Hillary**

- Hostess Dues must be paid at the Chapter Meeting October 24, 2017. The amount is \$267.

### **Taraji P Henson Fundraiser - Link**

- Flyers and posters are available. Encouraged everyone to post on Facebook
- Links Traci, Terry and Belinda did a walk through of the venue at Westchester Community College
- Culinary Students will be serving at the reception.
- There are two possible caterers. The Fundraiser Committee will be polled in order to make a decision.
- The Chapter has secured insurance.
- Margo Jordan will be the photographer.
- Need volunteers Friday to help set up.

### **Membership - Link Terry Joyner**

- Updated and reviewed amendments that were passed by the National. Major change is that granddaughters are now considered daughters for membership purposes. There are new dates for voting on new members. New amendments for accepting transfers. Approved a sabbatical which can be granted at the discretion of the Chapter. Approved Alumna member eligibility.

- Link Priscilla has requested dual status with the Maryland Chapter so she can obtain service hours there and attend Chapter meetings in both Chapters.
- Committee discussed Friendship activities, the retreat, and Christmas Party/Service Activity.
- Encouraged everyone to use the electronic service hours program. Invitations were sent to each member via email which must be opened in order to activate the program. There will be a tutorial at the next Chapter meeting.
- Committee discussed bringing in prospective members for 2017-2018. National is suggesting bringing in new members every other year so there is time for mentoring. Want to get to know each other better and we need spiritual growth, spiritual renewal and sisterhood. Want to infuse a sense of friendship. The Chapter currently has 50 members with 3 on leave of absence. Recommend not have inductions for 2017-2018, due to the work load involved in having 2 fundraisers and bringing in new members.

### **Java & Jazz - Link Claudia & Link Bettye**

- Thanked Link LaTia for visiting all of the venues and negotiating the contracts.
- Presented proposed strategy for Java & Jazz for 2017.
  - April 23 or May 7 2017 at Mamaroneck Beach & Yacht Club
  - Tickets \$140 (\$5 more than previous event)
  - Each link member be responsible for purchasing 7 tickets.
  - Theme will be determined.
  - Approve payment of 30% of the total costs to the caterer
  - \$38k in profit.
  - Recommend negotiate with Mamaroneck.
  - Keep ticket price to \$135 sell 6
- Link Terry discussed a possible partnership with the Delta's in January for a movie premier. Our contribution would be for continental breakfast. We would keep revenue from tickets we sell.

### **Program - Link Marilyn Price**

- Link Marilyn discussed the Program Chair's goals and objectives.

The following changes were made in the meeting schedule:

- Change November Chapter meeting to Nov 19th
- Change December Chapter meeting to Dec 17th
- Change May Chapter meeting to May 20th
- The Chapter will put an Ad in Westcop journal in honor of Link Tahira. The fee is \$125 quarter page.

- Link Jennifer arranged for valet parking for \$5 at Alvin & Friends.
- Volunteers are needed to make dolls for the Kechi Project Friday night September 23 & September 30.

Adjournment: Link Quay motioned for the meeting to be adjourned. Motion was seconded and passed unanimously. Meeting was adjourned at 9:08pm.

*Quay Wallace Watkins*

*Corresponding Secretary*