

## Minutes of the Java and Jazz Committee

January 13, 2019

Present on the call: Links Anika Khan, Dianne Young, Dozene Guishard, Hillary Fleming, Ginger Waters , Yolanda Kelley-Cannick, Terry Joyner, Bettye Perkins, Earlene Cox, Delores Brathwaite, Mary Graves, Ginger McKnight-Chavers

### . Update

- Colgate has agreed to sponsor the reception!! Thank you, Link Dawna!!
- Sponsorship Committee went to see the site: looked at it from an artists' perspective. The space is large. Concern is that when ballroom doors are shut, guests should be able to continue to shop. Thus, exit aisles must be accessible. Step and Repeat will be a beautiful floral "hedge".
- Entertainment Committee:  
  
\$2400 for Sonny includes a vocalist for the reception. If this is not needed, the cost is reduced by \$200.  
  
One possible youth musician has been identified (Lee Odom ) for the Colgate sponsored reception. There was discussion about having a youth musician in the lobby, but the venue may have other events and the lobby area is considered common space.
- Artists committee will get sample contracts from Link Bettye. Names of artists will be forthcoming.
- The Finance Committee believes we should put our funds through the Foundation so that a tax deduction is available. This requires forms to be filled out. Link Lisa is calculating the amount of the tax deduction. There is a \$50 administrative fee when you use the Foundation. Link Terry will reach out to the Foundation—must it be all or nothing? Can we have chapter members monies or ad money go to the chapter while ticket sales go through the Foundation? Should there be a different (earlier) date for receipt of Assessment monies?
- Grassroots fundraising- each chapter member should be responsible for \$100 in ad revenue from local businesses. Can this amount be raised from personal ads?
- Sponsor ads: Need to describe how ads will work with the virtual journal. Explain: how long ad will stay visible; Size of ad on the screen. Sponsor logos will also be on the screen.
- We should have a remote test on May 16 to test all connections, at 4:00 pm
- Honorees:
  - Andrea Stewart Cousins has agreed to be honored; Link Delores is the contact
  - Link Earlene is the contact for the Wartburg

- Link Dawna is the contact for Colgate
- Link Terry will be the contact for Allan Houston. Mr. Houston cannot commit and may not be able to come. We must determine if we can use his name and perhaps honor his Legacy Foundation
- Decorations: expect 33 centerpieces and one at the end of the bar. Theme will be coffee beans from around the world. Preliminary thinking is that there will be glass cylinders with beans and tags identifying the country of origin. Pat Hurlock works with Link Dawna and offered musical elements as accents. Link Dawna has reception decorating ideas.
- Photography: Link Mary obtained a contract from Lonnie Webb but it stipulates that he can be the only photographer. Colgate will have their own photographers for the reception. Link Mary will follow up. Group photo is at 11:30 am

All Java and Jazz calls will be on Sunday nights at 8:00 pm every two weeks until April. Special calls for specific topics will be scheduled based on availability of concerned parties.

NEXT CALL SUNDAY SUNDAY January 27, 2019!!