WESTCHESTER COUNTY (NY) CHAPTER
OF
THE LINKS, INCORPORATED
COMMITTEE REPORT FORM

COMMITTEE/FACET NAME: Membership
MEETING DATE AND TIME/ATTENDEES: April 13, 2016 – 8:00pm to 9:00pm
Meeting was held via teleconference
Attendees: T. Joyner, D. Brathwaite, C. Edwards, J. Lewis, F.D. Young, P.J. Moore
Absent -D. Guishard and S.J. Grannum

ISSUES DISCUSSED:
Prep for Orientation 2 & 3, Mentors, Prospective Members Service Project, Induction, Alumna Ceremony & Platinum recognition

1. Alumna & Platinum Status Update –Discussion held regarding Alumna Ceremony for Link Rosalyn Carnage. Discussion held regarding chapter recognition for Link Carol Carter achieving Platinum Status. Link G. Walton Gibbs will need to complete Chapter Transfer Request form, which will be available online May1st and submit to National and then National will send the form.

2. Mentors – Actively seeking chapter members to be mentors for 2016-17
3. Prospective New Members Service Project – Plan to have phone conference call to get an idea and update on their service project; Presentation could be in May or June
4. Orientation – Orientation 1 was held on April 4 with good success and excellent chapter support ;Reviewed Orientation schedule/responsibilities/changes; Next Orientation dates are scheduled for April 23rd (Saturday 1:00pm to 3:00pm) at the Crowne Plaza Hotel, and or May 1st (Sunday 4:00pm to 6:00pm) at the club house of Link Lisa Stenson Desamours. Protocol committee will be responsible for Induction ceremony. Light refreshments will be served. Program change Link Marilyn will not be available on April 23rd, currently looking into a replacement or rescheduling her to May 1st. Review information about the membership test as per Eastern Area. Committee members requested further detail as to chapter's discretion to administering the test.
5. Induction – Proposed date for induction is May 22, 2016 (Sunday) from 3pm to 6pm; We may also conduct Alumna ceremony on same day; Location TBD; Discussion held re: Chapter gifts
6. Membership Matters/National & Eastern Area Update – Noted deadline date conflicts for DOL's in the Manual of Procedures and Membership Manual; Submitted DOL requests must receive response within 60 days; Reinstatement deadline are between Sept. 1 and Dec. 1; Chapters are encouraged to send Save-the-Dates for Induction to sister chapters; Discussion held regarding administering Membership test (study guide, open book test, breaking up the test and providing answers/feedback regarding incorrect answers and we are to give the entire test and each candidate is to take the test singularly, test isn't taken as a group effort); members on the call were given information about where to obtain an Alumna or Platinum Pin. Deadline for Membership Acknowledgement forms is May 6th. Legacy Luncheon – April 30th at Schomberg Center and Chapter VP's are encouraged to attend ($125) from 11am to 5pm.
7. Induction rehearsal – Suggested date is May 11th; Link P.J. Moore will research availability of her church for rehearsal

ITEMS REQUIRING DISCUSSION AT EXECUTIVE COMMITTEE MEETING: (1) Induction

ITEMS REQUIRING ACTION AT THE EXECUTIVE COMMITTEE MEETING:

MOTIONS FOR THE EXECUTIVE COMMITTEE TO CONSIDER: (Please fill out the Motion form and provide a copy to the Recording Secretary)

Meeting was adjourned at 9:00pm; Next meeting will be May

Submitted by: T. Joyner Date: April 18, 2016