

NOTES FROM THE SCHOLARSHIP COMMITTEE MEETING CONFERENCE CALL

January 7, 2018

Meeting was called to order at 8:03pm

Members Present: Links JoAnn Dudley, Co- chair, Ginger Waters, Co- chair, Mary Frances Perkins, Priscilla Hambrick Dixon, Linda Bradshaw, Terry Joyner, Jackie Boucher, Yolanda Kelly- Cannick, Penelope Moore

- I. Discussion of Missing Check
 - a. Link JoAnn updated the committee on the status of Nia Walthall Moon's missing check. According to the USPS website the check was returned but it cannot be found. Link Terry agreed to check with the Post Office.
 - b. **Update: Link Terry after much energy and time, learned from the USPS that the check has been sent to a special processing unit in Alabama. We need to ensure the original check was not cashed and then stop payment on it. A new check will need to be issued.**
- II. Applications
 - a. Link Jackie reported on her conversations at all high schools but New Rochelle. She has emphasized the need for counselors to encourage students to apply.
 - b. Link Linda will follow up with New Rochelle High School. Link Terry noted that she will be going to New Rochelle and will also encourage applications particularly from the Young Achievers.
 - c. Link Priscilla noted that there seems to be some confusion about whether applications had been distributed at Mount Vernon High School. Internal communication may not have been strong. Link Jackie said she would follow up.
 - d. Link Mary Frances will follow up at Woodlands and Link Jackie will follow up at Gorton High School.
 - e. Link Ginger agreed to resend the email that included the application and counselor letter.
 - f. The committee agreed that the fillable form should not be used for 2018 but that it can be refined for use in 2019.
- III. Proposed Timeline
 - a. Preparation of spreadsheet Feb 5-16: GW
 - b. Review of applications Sat. Feb 17, 2018 from 3-6pm at Link Yolanda's home: 225 Pennsylvania Ave, Mount Vernon
 - c. Interviews: Tuesday March 20 and Thursday March 22 . Proposed venue: Theodore Young Community Center.
 - d. Link Jackie will ask Donnel If we can book a room on those days. **Time: ?? 4-6 or 5-7??**
- IV. Future Activity

- a. Survey recipients:
 - i. Did they graduate?
 - ii. Was scholarship helpful?
 - iii. Was the process easy?
 - b. Collect testimonials
- V. Meeting was adjourned at 9:02 pm

Respectfully submitted,

Link Ginger Waters