

NOTES FROM THE SCHOLARSHIP COMMITTEE MEETING NOV 12, 2017

Meeting was called to order at 8:04 pm

Present: Links Ginger Waters, Linda Bradshaw, JoAnn Dudley, Yolanda Kelley Cannick , Mary Frances Perkins, Terry Joyner, Claudia Edwards, Jackie Boucher, Priscilla Hambrick Dixon

1. Care Packages:

- a. Link Priscilla reported that sixteen packages were mailed to students (see report below). A number have responded with thank you emails.

. Westchester County (NY) Chapter of The Links, Inc.

Scholarship Care Package Subcommittee

Care Packages Expense Report

	Expenses
	11/8/17
Items	
Food/Tissue Paper	94.12
UPS Boxes (16)	51.91
UPS Mailing	160.71

Total Costs	306.74

Sixteen care packages were sent to scholarship recipients on 11/8/17

The subcommittee members who assembled the care packages were: Links Linda Bradshaw, Barbara Gundy, Priscilla Hambrick- Dixon, and Joan Thompson (Alumna).

Connecting Link Douglas Dixon assisted Link Priscilla with shopping for the food items.

Link Linda Bradshaw assisted with mailing the care packages.

2. Applications

- a. Applications have been delivered to all schools with the exception of Mount Vernon High School. Link Jackie offered to assist in getting applications to Mount Vernon given Link Priscilla's injury.
 - b. Link Linda reported that Dr. Dorsett at New Rochelle High School suggested that there be a presentation to the Black Culture Club regarding the application process. Link Linda also spoke to the Young Achievers. If Link Linda is available she is willing to do this.
 - c. Link Mary Frances noted that Dr. Foy at Woodlands should be the main contact for getting the information to the seniors. She noted that the Senior Class advisors can also be reminded.
 - d. The committee discussed the need to heighten awareness of the requirement that there be 3 pieces of documentation accompanying the applications: 2 character references from someone who knows the student well (a teacher, counselor or employer) and then one letter verifying community service. **Service that is delivered through the school can be verified by a counselor, but that same counselor cannot then write the character reference.** Ideally this information would have been part of the presentation to parents, students and counselors we intended to conduct, but the assemblies have already taken place. We will look for other opportunities. In the meantime we will convey this information to the counselors at the high schools. Link Terry will ask Link Tahira if another opportunity will become available. Decision was made to keep the requirement as outlined in the application.
 - e. Link Ginger is working with Link Donna to get the application on the website, available for downloading. Even though the application will be fillable, the student will still need to download, print and mail it with the supporting documentation. Once done, a new letter should be sent to the counselors informing them of the ability to download the application. That letter can also include the clarification about the letters of reference.
3. Next Call will be on December 3 at 8:00 Pm
 - a. At that time a new timeline will be developed.

